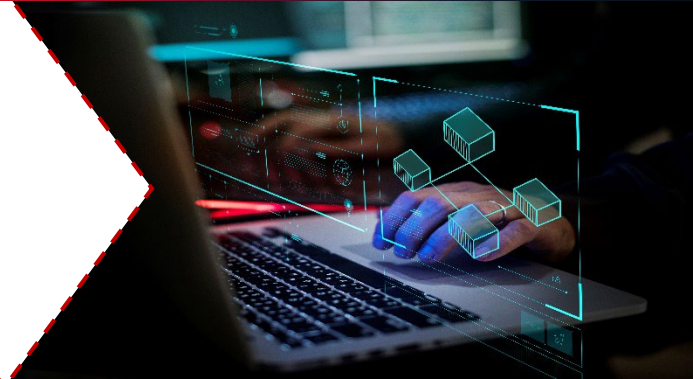


JOB DESCRIPTION

Job Title: ERP Business Analyst,
Accounting

Location: Invera Westmount

Reports To: Magda El-Taji



About Us

Invera is the world's largest provider of Enterprise Resource Planning (ERP) software for the metals industry, with over 120 employees across the United States, Canada, and the United Kingdom. We specialize in developing software products tailored to the specific needs of the metals industry, ensuring a seamless blend of speed and user-friendly design.

Invera offers metals customers an unparalleled level of proven product reliability and a commitment to long-term innovation. We provide our customers with unique competitive advantages by delivering state-of-the-art turnkey solutions designed for the industry, covering areas such as sales, purchasing, receiving, inventory management, multi-step production, production scheduling, delivery and logistics planning, and financials.

Invera's metals software products have been implemented worldwide, in multiple languages, including in the USA, Canada, Mexico, the UK, Europe, Dubai, and Singapore.

Job Overview

Invera Inc. is seeking an experienced ERP Business Analyst, Accounting to join the Product Design team. Reporting to the VP of Product Design, the successful candidate will have an accounting or finance background and ERP experience with a focus on financials.

S/he will be responsible for finance software modules, product feature enhancements and assisting clients with their questions and troubleshooting issues related to Invera's accounting software products and ensuring that we provide the best possible experience for our clients.

Primary Responsibilities

- Be a stakeholder in the financial components of the company's ERP system (INVEX).
- Develop a good working knowledge of the business processes and functions of the assigned modules.
- Become familiar with the industry specific to the modules being developed.
- Define requirements for business functions and develop functional system design specifications including screen, form and report layouts and descriptions of data elements and calculations that are used in these formats.
- Work with software developers to finalize the user interface and technical specifications for assigned modules.
- Develop test procedures for programs, modules and products and test individual functions.
- Prepare product releases of new and modified modules and update module specifications.
- Provide internal and second level customer product support and internal training on the modules.
- Stay abreast of product and technology changes and gain a better understanding of the business and technical side of software development.

Qualifications

- University or college degree in accounting, finance or related field.
- At least two years of professional work related experience with an ERP accounting system.
- Strong analytical and problem solving skills and the ability to provide alternative solutions as needed.
- Ability to diagnose and resolve process issues and assess business impact
- Proven track record of solving complex problems, both externally for customers and internally within the organization
- Excellent verbal and written communication skills in English
- French language skills a plus
- Strong interpersonal skills with a commitment to quality work and service excellence
- Ability to work both independently and as part of a team
- Proficiency in MS Office

What We Offer

A competitive compensation package and a full range of benefits (group medical, dental and vision insurance, short-term and long-term disability insurance, RRSP/DPSP retirement plan).

A collaborative, inclusive and flexible work environment with opportunities for growth and development.

How to Apply

Qualified candidates are invited to submit their resume and cover letter to: careers@invera.com.

While we thank all candidates for their interest, only those selected for an interview will be contacted.

Invera is an equal opportunity employer and encourages applications from all qualified candidates.