Network Administrator

- Permanent full-time position
- Onsite Work Environment | Montreal, QC, Canada

About Us

Invera is the world's largest provider of Enterprise Resource Planning (ERP) software to the metals industry, with over 120 employees in the United States, Canada and the United Kingdom. We specialize in creating software products tailored to the intricacies of the metals industry, ensuring a seamless blend of speed and user-friendly design.

Invera offers metals customers an unparalleled level of proven product reliability and commitment to long-term innovation. We provide our customers with a unique and competitive advantage by delivering state-of-the-art turnkey solutions designed for the industry, including sales, purchasing, receiving, inventory management, multi-step production, production scheduling, delivery and logistics planning, and financials.

Invera's metals software products have been implemented worldwide in multiple languages in the USA, Canada, Mexico, UK, Europe, Dubai and Singapore.

Job Overview

Invera Inc. is seeking an experienced Network Administrator who will be responsible for proactively monitoring the Invera network to ensure that any performance issues, security breaches, etc. are addressed immediately.

Reporting to the Information Technology Manager, the successful candidate will work with other team members to help design and manage a robust, scalable network that is optimized for Invera's ON-DEMAND SaaS offering.

4333 St. Catherine W., Suite 201 Westmount, QC H3Z 1P9
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INVERA
Metal Software For Digital Transformation

Primary Responsibilities

- Install, configure, and update various network devices such as routers, switches, and firewalls.
- Routinely analyze network speed and performance.
- Use security tools to protect the network from hackers, malware, and other threats.
- Diagnose and troubleshoot network and security problems.
- Document and report IT incidents, problems, and resolutions in a clear and concise manner.
- Escalate complex or unresolved issues to senior IT staff or vendors as needed.
- Respond to customer inquiries and requests related to network issues.
- Communicate effectively with stakeholders and customers.
- Demonstrate excellent soft skills related to time management, mentoring and teamwork.
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Preferred Qualifications

- Strong understanding of cloud computing concepts and paradigms
- Proficiency with scripting languages
- Familiarity with Amazon AWS
- Bilingual (French and English)

Essential Skills and Qualifications

- Bachelor's degree in computer science, engineering, or related field.
- At least two years of experience in a network administration role.
- Excellent knowledge of networking and security concepts.
- Proven skills in network engineering, network operations, and network performance analysis.
- Knowledge of computer infrastructures.
- Exceptional critical thinking and problem solving skills.
- Ability to troubleshoot and resolve technical issues independently or as part of a team.
- Strong communication and interpersonal skills.
- Must be available to occasionally work outside of regular office hours.

What We Offer

A competitive compensation package and a full range of benefits (group medical, dental and vision insurance, short-term and long-term disability insurance, RRSP/DPSP retirement plan). A collaborative, inclusive and flexible work environment with opportunities for growth and development.

How to Apply

Qualified candidates are invited to submit their resume and cover letter to: careers@invera.com

While we thank all candidates for their interest, only those selected for an interview will be contacted.

Invera is an equal opportunity employer and encourages applications from all qualified candidates.

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